



**Nomos**



## **Edition Seehaus [Plus] at Nomos Publishing House**

### **Instructions for Authors** ENGLISH - Status January 2023

#### **Edition Seehaus [Plus]: Resocialization, Victim Protection and „Restorative Justice“**

The new series of publications of the "Edition Seehaus [Plus]" program is aimed, on the one hand, at experts and executives throughout the German-speaking world from the fields of criminal, judicial, and social policy, professional associations, the media, and civil society.

On the other hand, the publications are relevant for researchers and teachers from the legal and social sciences, especially criminal law and criminology as well as social work and social pedagogy.

Monographic contributions from various disciplines, dissertations, post-doctoral theses, edited anthologies and conference reports are welcome in the series. Empirical, theoretical and applied essays with a scientific character as well as reports from practice, problem outlines, project descriptions and programmatic or conceptual contributions from criminology or penal practice should appear.

Thank you for your interest in publishing your contribution in this special edition.

Due to the breadth of content of the presentations, the editor and publisher feel compelled to establish some principles for the format and submission of contributions below.

Please direct your text to a professional audience working or researching in the context of criminology and social work in the penal system.

Try to keep your remarks as short as possible and as long as necessary.

Only include content in your paper that is relevant to your argument.

#### **1. Manuscript submissions**

Please send manuscripts as e-mail attachments in an editable format (.docx or .rtf, not .pdf) to the following e-mail address:

**edition@seehaus-ev.de**

In principle, only previously unpublished original contributions that have not otherwise also been submitted for publication will be accepted. A second publication (also in extracts or in translation) must be approved by the publisher and the editorial board.

## **2. Length of articles and reports**

The length of the respective contribution is agreed upon individually with the author, but should not be less than 15,000 characters including footnotes and spaces.

For essays, an upper limit of 35,000 characters applies as a guideline, for practice reports a maximum of 25,000 characters including footnotes and spaces.

## **3. Formatting**

Please write your text as single-column continuous text in justified style. Please refrain from manual hyphenation and avoid placing text using tabs or multiple spaces. Please use one of the common fonts (Arial, Times New Roman or Calibri) in font sizes 11 or 12.

Manuscripts must not contain any formatting beyond the usual (bold for headings, automatic outlining/numbering, bulleted lists), especially text marks and dynamic footnote links.

Italics may be used for emphasis only as an exception.

Numbers from 1 to 12 should be written out, and numbers with four or more digits should be preceded by a period according to the American system, i.e. 1,234 or 98,765.

Percentages are written out in continuous text if there is only one or a few figures; if there is a list of several percentages, please use the % sign.

## **4. Headline**

The contributions should be titled with a concise, short and substantive headline without abbreviations and without regulations. In particular, the title must not be a complete sentence. In the printed version, it may be a maximum of two lines and may not exceed 85 characters (including spaces).

A subheading should only be used if it is absolutely necessary to concretize the heading; it may not exceed 70 characters (incl. spaces).

## **5. Abstract**

An abstract precedes essays and practical reports. The abstract should arouse the reader's curiosity by drawing attention to the importance and topicality of the subject. In addition, it should contain a short and concise summary of the content as well as a conclusion. The length should not exceed 650 characters (including spaces). The abstract must not contain footnotes or references. The editors reserve the right to formulate the abstract themselves. The abstract will also be translated into German.

To ensure that articles can be found in databases and search engines, the authors provide five key notes.

## 6. Subheadings

Subheadings should serve to orient the reader. They should structure the article in such a way that they can easily find the explanations on the question that interests them at the time. They must not form a complete sentence either.

The following characters should be used in the outline levels; from the second outline level on, the last number should be written without a period:

- 1.
  - 1.1
    - 1.1.1
      - 1.1.1.1

At least on the first three outline levels - short - headings should be used. Each outline level should contain at least two chapters. More than these four outline levels should not be used.

## 7. Graphics and tables

You are welcome to use figures and tables, but please title and number them consistently.

Always indicate a source in the title. If you have worked out the illustration yourself, please add "own illustration". If possible, the illustrations should be presented without color tones, i.e. in grayscale or hatchings.

Please use jpg, tif, png, pdf or eps as formats. Graphics created with Excel/Word/Powerpoint can be sent to the publisher as PDF. Images should have a resolution of at least 300 dpi; line artwork should have a resolution of at least 600 dpi.

The conversion into printable data will be carried out by the publisher. If you have any questions, you can always contact the publisher.

## 8. Gender-sensitive language

Your article should be formulated in a gender-appropriate way consistently throughout the entire article.

## 9. Conclusion of the article: conclusion or outlook

Each article contains a summary, a conclusion or an outlook. In this, the basic theses or solution approaches of the article are to be briefly presented once again. In addition, conclusions can be drawn or an outlook on future developments can be given.

## 10. Zitation und Literaturverzeichnis

For the Edition Seehaus [Plus] it was decided in favor of the uniformity of the presentation to prove references and source references by footnotes and a concluding bibliography. Therefore, please refrain from using citations according to HARVARD or APA systematics.

Footnotes should be used sparingly and have a purely verification function; they do not serve to supplement the content of the text. They should not exceed 10 percent of the total size of a text. Endnotes are not permitted. The quotation proves the content of the sentence and is therefore placed before the punctuation mark to end the sentence.

Changes in original quotations are marked with square brackets, omissions with three dots. All quotations begin and end with „regular German” quotation marks.

„*Der Mensch kann nur Mensch werden durch Erziehung.*“

The source is presented in the footnote after (name year: page of reference), "cf.", "op. cit." or "ibid." are not used.

<sup>2</sup> *Maelicke 2018: 26*

If there are several authors, they are separated by a slash; if there are four or more authors, they are separated by "et al".

<sup>3</sup> *Jesse/Jacob/Prätor 2018: 162*

Multiple literature sources are separated by semicolons.

<sup>2</sup> *Maelicke 2018: 26; Jesse/Jacob/Prätor 2018: 159-174*

Digital sources from the Internet are cited WITHOUT URL such as authors or organizations, for web documents with page numbers including page number of the reference:

<sup>3</sup> *Walsh 2016: 22*

Laws and ordinances are cited without parentheses with article or paragraph as well as official abbreviation of the law without resolution date or reference.

<sup>3</sup> *§ 31 StPO; Art. 103 Abs. 2 GG*

Court decisions are uniformly cited by cognizing court, date of decision, and reference:

<sup>2</sup> *BVerfG v. 31. 05. 2006, BVerfGE 116, 69-95*

<sup>3</sup> *OLG Stuttgart v. 27.01.2015, NSTZ 2015, 481*

Own data material, e.g. from empirical social research, is uniformly cited by source, lines or page number:

<sup>2</sup> *Interview KB, Z. 423-428; AVD-Berger, S. 8*

The bibliography is formed alphabetically according to the last names of the author(s), missing author information is replaced by "without author". Authors cited more than once are sorted chronologically from the most recent publication downwards, in the case of several publications in the same year of publication starting with the most recent in a, b, c, etc. order. Multiple authors are separated by commas. Editions are only mentioned if the citation is not taken from the first edition. Each bibliography ends with a period. For electronic publications, the DOI is given at the end.

*Jesse, C., Jacob, S., Prätor, S. (2018). Opferorientierung im Justizvollzug. In: Maelicke, B., Suhling, S. (Hrsg.) Das Gefängnis auf dem Prüfstand. Edition Forschung und Entwicklung in der Strafrechtspflege (S. 159-174). Springer, Wiesbaden. [https://doi.org/10.1007/978-3-658-20147-0\\_8](https://doi.org/10.1007/978-3-658-20147-0_8)*

Contributions to commemorative publications and anthologies are cited as follows:

*Gabriel, U.; Greve, W. (1996). "Strafe muss sein!" Sanktionsbedürfnisse und strafbezogene Einstellungen: Versuch einer systematischen Annäherung. In: C. Pfeiffer, W. Greve (Hrsg.), Forschungsthema Kriminalität. Festschrift für Heinz Barth (S. 185-214). Nomos, Baden-Baden*

Journal articles are organized as follows: Author, year of publication, title, "In:" name of the journal in full, year, issue number/month, year page references.

*Wegel, M.; Wardak, S.; Meyer, D. (2022). Covid-19 Präventionsmaßnahmen aus der Sicht von Inhaftierten. In: Forum Strafvollzug, 71. Jahrgang Januar/ Februar 2022 (S. 33-36)*

Internet sources are cited like monographs, the internet address is given without "http:" , but with the retrieval date.

*Walsh, Maria. Desistance – Ansätze und Befunde der Forschung zum Abbruch krimineller Karrieren. [www.forum-kriminalpraevention.de/files/1Forum-kriminalpraevention-webseite/pdf/2016-03/desistance-forschung.pdf](http://www.forum-kriminalpraevention.de/files/1Forum-kriminalpraevention-webseite/pdf/2016-03/desistance-forschung.pdf) 03.01.2023*

## 11. Author line and author's note ("asterisk footnote")

The author line contains academic titles as well as the first and last name of the author

*Prof. Dr. Max Mustermann\**

An asterisked first footnote should be placed at the bottom of the first page of the paper, listing additional titles (LL. M., etc.) if applicable, the profession, the professional field if applicable with areas of focus, and contact information. Examples:

- \* *The author holds the Chair of German and Foreign Criminal Law, Criminal Procedure Law, Commercial and Media Criminal Law at the University of Leipzig.*
- \* *The author, LL. M. (Houston), is a lawyer and specialist in criminal law at the law firm Mustermann & Partner in Stuttgart.*

## 12. Editorial revision

All contributions are edited by the editorial team in cooperation with Nomos Publishing House on the basis of standard editing practice. Changes in content are coordinated with the authors. The edited version is sent to the authors for final proofreading before going to press.

(Status January 2023)